



**An Roinn Oideachais  
agus Óige**  
**Department of Education  
and Youth**

# Child Protection Safeguarding Booklet



## Child Protection Safeguarding Booklet

The board of management should refer to Chapter 9 of the procedures when developing and reviewing the school's Child Safeguarding Statement and Risk Assessment.

The templates in this booklet are provided to support schools in keeping children safe by ensuring that essential steps are taken and necessary information is recorded.

The templates are available to download from [www.gov.ie/childprotectionschools](http://www.gov.ie/childprotectionschools). Please check this website regularly to ensure that you are using the most up to date versions available.

### Templates

The following templates must be used

- CSS 1** Child Safeguarding Statement and Risk Assessment
- CSS 2** Review of the Child Safeguarding Statement and Risk Assessment
- CSS 3** Notification Regarding the board of management's Review of the Child Safeguarding Statement and Risk Assessment

Schools must provide a student-friendly version of the child safeguarding statement so that children know what to do or who to speak to if they have a concern. Please refer to chapter 9 for details of what needs to be included. The templates below can be used and edited to suit the school context.

**CSS 4(a)** Student-Friendly Child Safeguarding Statement – Primary

**CSS 4(b)** Student-Friendly Child Safeguarding Statement – Post-Primary

### Additional Supports

The supports listed below are designed to assist schools in the essential actions of developing a Child Safeguarding Statement and Risk Assessment, conducting their annual review, and retaining details of training. The material within these supports can be used and/or edited as required to suit the individual needs of the school.

**CSS 5** Student Review of the Child Safeguarding Statement and Risk Assessment

**CSS 6** Staff Review of the Child Safeguarding Statement and Risk Assessment

**CSS 7** Parent/Carer Review of the Child Safeguarding Statement and Risk Assessment

**CSS 8** Record of Child Protection Training

## Adopting the School's Child Safeguarding Statement and Risk Assessment

When adopting the Child Safeguarding Statement and Risk Assessment, the board of management may use this list as a support in ensuring that all the necessary steps have been taken.

- Our school has used the templates provided on [www.gov.ie/childprotectionschools](http://www.gov.ie/childprotectionschools) to develop its Child Safeguarding Statement and Risk Assessment and its student-friendly version. These are now displayed in a prominent position near the main entrance of the school.
- Our school has consulted with school personnel, parents/carers and our children and young people when reviewing our Child Safeguarding Statement and Risk Assessment and its student-friendly version. We have retained a record of these consultations.
- Our school has informed the patron, school personnel, our parents' association, and our parents/carers that the review has been undertaken using the notification template provided by the department.
- Our school has published the Child Safeguarding Statement and Risk Assessment and notification of its review on our website or will be made available on request by the school.

# CSS1

## Child Safeguarding Statement and Risk Assessment

<b>For:</b>	<b>Scoil Bhríde, Straffan NS</b>	(School Name)
<b>At:</b>	<b>The Glebe, Straffan, Co. Kildare</b>	(School Address)

This school is a: (tick appropriate)  primary     post-primary     special school

In accordance with the requirements of the Children First Act 2015, Children First: National Guidance for the Protection and Welfare of Children 2017, the Addendum to Children First (2019) and 2025, Child Protection Procedures for Schools 2025 and Child Safeguarding: A Guide for Policy, Procedure and Practice, 2nd ed. (Tusla, 2024), the board of management has adopted the Child Safeguarding Statement and Risk Assessment set out in this document.

The board of management has adopted and will implement fully and without modification the department's Child Protection Procedures for Schools 2025 as part of this overall Child Safeguarding Statement and Risk Assessment.

### Name of the Designated Liaison Person (DLP):

Caroline Colleran

### Name of the Deputy Designated Liaison Person (Deputy DLP/DDLP):

Breda McAuliffe

*In the absence of the DLP, the Deputy DLP shall assume responsibilities of the DLP*

### Name of Relevant Person

Caroline Colleran

*(In schools this person is the DLP)*

### Relevant Person can be contacted on:

016272255

principal@straffanschool.com

*Under the Children First Act 2015 Relevant Person means a person who is appointed by a provider of a relevant service to be the first point of contact in respect of the Child Safeguarding Statement. This person is nominated by the board of management to manage and provide oversight of child protection concerns/allegations of child abuse.*

### Name of Chairperson of the board of management, or in an ETB school the Chief Executive or their delegate:

Patricia O'Brien

*In the event that both DLP and DDLP are absent and unavailable, and where there is no staff member formally acting in their role, the chairperson of the board of management, or in an ETB school the chief executive or their delegate, assumes the role of DLP.*

The board of management recognises that child protection and safeguarding permeate all aspects of school life and must be reflected in all of the school's policies, procedures, practices and activities. In all of these, the school will adhere to the following principles of best practice in child protection and welfare. The school will:

- Recognise that the protection and welfare of children is of paramount importance, regardless of all other considerations.
- Fully comply with its statutory obligations under the Children First Act 2015 and other relevant legislation relating to the protection and welfare of children.
- Fully co-operate with the relevant statutory authorities in relation to child protection and welfare matters.
- Adopt safe practices to minimise the possibility of harm happening to children and protect members of school personnel from the necessity to take unnecessary risks that may leave themselves open to accusations of child abuse.
- Develop a practice of openness with parents and encourage parental involvement in the education of their children.
- Fully respect confidentiality requirements as set out in the Child Protection Procedures for Schools 2025 in dealing with child protection matters.
- Adhere to the above principles in relation to any vulnerable adult.

## Procedures and Measures in Place

Our Child Safeguarding Statement and Risk Assessment has been developed in line with requirements under the Children First Act 2015, the *Children First: National Guidance 2017*, and *Child Safeguarding: A Guide for Policy, Procedure and Practice, 2nd ed. (Tusla, 2024)*, and the *Child Protection Procedures for Schools 2025*. In addition to the procedures listed in our risk assessment, the following procedures support our intention to safeguard children while they are availing of our service:

### > Procedure for the Management of Allegations of Abuse or Misconduct against School Personnel Relating to a Child Availing of Our Service

~ Where any member of school personnel is the subject of any investigation in respect of any act, omission or circumstance in relation to a child attending the school, the school is required to adhere to the relevant procedures set out in Chapter 7 of the *Child Protection Procedures for Schools 2025* and to the relevant agreed disciplinary procedures for school staff which are published on the gov.ie website.

**> Procedure for the Safe Recruitment and Selection of School Personnel to Work With Children**

~ The school is required to adhere to the requirements of the Vetting Act. The selection or recruitment of staff and their suitability to work with children, requires the school to adhere to the statutory vetting requirements of the National Vetting Bureau (Children and Vulnerable Persons) Acts 2012 to 2016, and to the wider duty of care guidance set out in relevant Garda vetting and recruitment circulars published by the Department of Education and Youth and available on the gov.ie website and as outlined in Chapter 10 of the procedures.

~ A written protocol is in place authorising immediate action for cases which require an employee to be immediately absented from school for child safeguarding reasons.

**> Procedure for Provision of and Access to Child Safeguarding Training and Information, Including the Identification of the Occurrence of Harm**

~ The school provides information and training to members of school personnel in relation to the identification of the occurrence of harm (as defined in the 2015 Act) as follows:

~ The school has provided each member of school personnel, including any new members of school personnel, (employees and volunteers, board of management members, student teachers and those on work experience) with a copy of the school's Child Safeguarding Statement and Risk Assessment.

~ The school ensures that members of school personnel have availed of relevant training and completed child protection training.

~ The school encourages board of management members to avail of any relevant training and complete child protection training.

~ The board of management ensures that records of all staff and board member child protection training are maintained.

**> Procedure for the Reporting of Child Protection or Welfare Concerns to Tusla**

~ All members of school personnel are required to adhere to the procedures set out in the *Child Protection Procedures for Schools 2025*, in relation to reporting of child protection concerns to Tusla. Mandated reporting applies to all registered teachers and any other mandated person who may be employed by the school, for example a chaplain or nurse. A full list of those people who are mandated persons is set out in Appendix 1 procedures.

**> Procedure for Maintaining a List of the Persons (if any) in the Relevant Service Who Are Mandated Persons**

~ There is a procedure in place to maintain a list of mandated persons. Schools may on occasion employ additional staff who are mandated by virtue of their profession. This list will include all registered teachers and identify additional employees that are not registered teachers.

**> Procedure for Appointing a Relevant Person (In schools this person is the DLP)**

~ There is a procedure in place for appointing a relevant person.

The various procedures referred to in this Child Safeguarding Statement and Risk Assessment can be accessed via the school's website, the gov.ie website or will be made available on request by the school.

In accordance with the Children First Act 2015, the Addendum to Children First 2019 and 2025, and the *Child Protection Procedures for Schools 2025*, the board of management carried out an assessment of any potential for harm to a child while attending the school or participating in school activities. A written assessment setting out the areas of risk identified and the school's procedures for managing those risks is included with the Child Safeguarding Statement.

**Note: The procedures and measures in place outlined above, are not intended as exhaustive list. Individual boards of management shall also include in this section such other procedures and measures that are of relevance to the school.**

This statement has been published on the school's website or will be made available on request by the school. It has been provided to all members of school personnel, the parents' association (if any), the patron and parents. A copy of this statement and risk assessment will be made available to Tusla and the department if requested.

This Child Safeguarding Statement and Risk Assessment will be reviewed annually or as soon as practicable after there has been a material change in any matter to which this statement refers.

## Child Safeguarding Risk Assessment

	List of School Activities	Risks Identified Against Each School Activity	Procedures/Measures in place to Mitigate Risk
1.	Training of school personnel in Child Protection matters.	Harm not recognised or reported promptly	<p>Child Safeguarding Statement &amp; DEY Procedures made available to staff.</p> <ul style="list-style-type: none"> <li>• DLP &amp; DDLP has/will attend Oide training.</li> <li>• All staff to view Túsla training module &amp; any other online training offered by Tusla and Oide.</li> <li>• BOM record all records of staff and board training. All school personnel are provided with a copy of the schools "Child Safeguarding Statement" and it is also available on the school information padlet, and school website.</li> <li>• Staff training completed with Oide in Nov 2025</li> <li>• The Child Protection Procedures for Primary and Post primary Schools (revised 2025) are made available to all school personnel.</li> <li>• It is also available on the school padlet.</li> <li>• Record on file of training received.</li> </ul>
2.	Daily arrival and dismissal of pupils	Harm from older pupils and unknown adults on the playground	<p>Arrival and dismissal by teachers / SNA's/ Principal/ Deputy Principal</p> <ul style="list-style-type: none"> <li>• Gates open at 9:05am. Children walk directly to their lines in their designated playground</li> <li>• Parents are not allowed on school grounds unless visiting the office or attending meetings</li> <li>• Staff supervising both gates and the yard</li> <li>• One-to-one handover of children in Infant pupils, and pupils accessing a SNA</li> <li>• Pupils who arrive late/depart early signed in/out</li> </ul>

	List of School Activities	Risks Identified Against Each School Activity	Procedures/Measures in place to Mitigate Risk
			by Parent/guardian at reception, <ul style="list-style-type: none"> <li>• Phone verification with Parent/guardian where child is being collected by unknown adult/adolescent</li> <li>• Late arrivals and early departures recorded on Aladdin and monitored by Principal and Assistant Principal I</li> </ul>
3.	Recreation breaks for pupils	Harm from older pupils; Inappropriate behaviour Bullying	Recreational breaks supervised by teachers and SNA's – Yard supervision rota <ul style="list-style-type: none"> <li>• BÍ Cinéalta Policy</li> <li>• Code of Behaviour</li> <li>• Pupils not permitted to re-enter school building unless accompanied by a school adult/designated supervisor</li> </ul> Supervision Policy
4.	Classroom teaching	Harm by school personnel	Vetting by Teaching Council/College. <ul style="list-style-type: none"> <li>• The school personnel adhere to code of conduct.</li> <li>• Glass in classroom doors</li> </ul>
5.	One-to-one teaching	Harm by school personnel	Open doors / Glass in window. <ul style="list-style-type: none"> <li>• Pupil collected and returned to class.</li> <li>• Special Needs Policy</li> </ul>
6.	Outdoor teaching activities	Inadequate supervision Harm to pupils Bullying	The school personnel adheres to codes of conduct. <ul style="list-style-type: none"> <li>• The school adheres to the requirements of the Garda Vetting legislation and relevant DE circulars in relation to recruitment and Garda vetting.</li> <li>• Child Safeguarding Statement.</li> <li>• BÍ Cinéalta Policy</li> <li>• Code of Behaviour</li> </ul>

	List of School Activities	Risks Identified Against Each School Activity	Procedures/Measures in place to Mitigate Risk
7.	Online teaching and learning remotely	Harm to pupils	ICT Policy <ul style="list-style-type: none"> <li>• Acceptable Use Policy</li> <li>• Code of Behaviour Policy</li> <li>Bi Cinéalta Policy</li> <li>• Child Safeguarding Policy</li> </ul>
8 a.	Sporting activities	Inadequate supervision Harm to pupils, loss of pupils, Bullying	The school personnel adheres to codes of conduct. <ul style="list-style-type: none"> <li>• The school adheres to the requirements of the Garda Vetting legislation and relevant DE circulars in relation to recruitment and Garda vetting.</li> <li>• Child Safeguarding Statement.</li> <li>• BÍ Cinéalta Policy</li> <li>• Policy on School Tours /Excursions</li> <li>• Code of Behaviour</li> <li>• School personnel assistance for individual children with significant additional needs in swimming cubicle area, if needed</li> <li>• School personnel supervision in swimming changing area</li> <li>Supervision Policy</li> </ul>
8b.	Swimming	Inadequate supervision Bullying Harm to children by school personnel/volunteers, exposure to unknown adults, loss of pupils	The school personnel adheres to codes of conduct. <ul style="list-style-type: none"> <li>• The school adheres to the requirements of the Garda Vetting legislation and relevant DE circulars in relation to recruitment and Garda vetting.</li> <li>• Child Safeguarding Statement.</li> <li>• BÍ Cinéalta Policy</li> <li>• Code of Behaviour</li> <li>Supervision Policy</li> </ul>
9.	School outings	Inadequate supervision Bullying Harm to children by school personnel/volunteers, exposure to unknown adults, loss of pupils	The school personnel adheres to codes of conduct. <ul style="list-style-type: none"> <li>• The school adheres to the requirements of the Garda Vetting legislation and relevant DE circulars in</li> </ul>

	List of School Activities	Risks Identified Against Each School Activity	Procedures/Measures in place to Mitigate Risk
			relation to recruitment and Garda vetting. <ul style="list-style-type: none"> <li>• Child Safeguarding Statement.</li> <li>• Bí Cinéalta Policy</li> <li>• Code of Behaviour Supervision Policy</li> </ul>
10.	School trips involving overnight stay	Inadequate supervision Bullying Harm to children by school personnel/volunteers, exposure to unknown adults, loss of pupils	The school personnel adheres to codes of conduct. <ul style="list-style-type: none"> <li>• The school adheres to the requirements of the Garda Vetting legislation and relevant DE circulars in relation to recruitment and Garda vetting.</li> <li>• Child Safeguarding Statement.</li> <li>• Bí Cinéalta Policy</li> <li>• Code of Behaviour Supervision Policy</li> </ul>
11.	Use of toilet areas in schools	Harm to children with SEN who have particular vulnerability; Harm to pupils, loss of pupils Bullying	Procedure for use of toilets Supervision Policy
12.	Annual Sports Day	Harm to children by school personnel /volunteer/other children/visitor Bullying	The school personnel adheres to codes of conduct. <ul style="list-style-type: none"> <li>• The school adheres to the requirements of the Garda Vetting legislation and relevant DE circulars in relation to recruitment and Garda vetting.</li> <li>• Child Safeguarding Statement.</li> <li>• Bí Cinéalta Policy</li> <li>• Code of Behaviour Supervision Policy</li> </ul>
13.	Fundraising events involving pupils	Harm to children by school personnel/volunteer/other child/visitor	The school personnel adheres to codes of conduct. <ul style="list-style-type: none"> <li>• The school adheres to the requirements of the Garda Vetting legislation and relevant DE circulars in relation to recruitment and Garda vetting.</li> </ul>

	List of School Activities	Risks Identified Against Each School Activity	Procedures/Measures in place to Mitigate Risk
			<ul style="list-style-type: none"> <li>• Child Safeguarding Statement.</li> <li>• Bí Cinéalta Policy</li> <li>• Code of Behaviour Supervision Policy</li> </ul>
14.	Use of off-site facilities for school activities	Harm to children by school personnel/volunteer/ other children/external coach	<p>The school personnel adheres to codes of conduct.</p> <ul style="list-style-type: none"> <li>• The school adheres to the requirements of the Garda Vetting legislation and relevant DE circulars in relation to recruitment and Garda vetting.</li> <li>• Child Safeguarding Statement.</li> <li>• Bí Cinéalta Policy</li> <li>• Code of Behaviour Supervision Policy</li> </ul>
15.	School transport arrangements including use of bus escorts	Harm to children by school personnel/volunteer/other children	<p>The school personnel adheres to codes of conduct.</p> <ul style="list-style-type: none"> <li>• The school adheres to the requirements of the Garda Vetting legislation and relevant DE circulars in relation to recruitment and Garda vetting.</li> <li>• Child Safeguarding Statement.</li> <li>• Bí Cinéalta Policy</li> <li>• Code of Behaviour</li> </ul>
16.	Care of children with special educational needs, including intimate care where needed	Harm to children with SEN who have particular vulnerability; Harm to pupils, loss of pupils Bullying	Procedure for use of toilets and intimate care needs. Supervision Policy
17.	Management of challenging behaviour amongst pupils,	Injury to pupils and staff	<p>Health and Safety Policy</p> <ul style="list-style-type: none"> <li>• Code of Behaviour Policy</li> <li>• Bí Cinéalta Policy</li> </ul> <p>Behaviour of Concern Document</p>
18.	Care of pupils with specific	Risk of harm to the child from other children in the school Risk of harm due to bullying Risk of harm not	<p>Bí Cinéalta Policy</p> <ul style="list-style-type: none"> <li>• Code of Behaviour</li> <li>• Child protection Procedures</li> </ul>

	List of School Activities	Risks Identified Against Each School Activity	Procedures/Measures in place to Mitigate Risk
	<p>vulnerabilities/needs such as:</p> <p>Pupils from ethnic minorities/migrants</p> <ul style="list-style-type: none"> <li>• Members of the Traveller community</li> <li>• Pupils of minority religious faiths</li> <li>• Lesbian, gay or bisexual or transgender (LGBT) children</li> <li>• Pupils perceived to be LGBT • Children in care</li> <li>• Children on CPNS</li> </ul>	<p>being reported promptly by school personnel.</p>	<ul style="list-style-type: none"> <li>• Stay Safe implemented in full</li> <li>• SPHE lessons on bullying at all class levels</li> <li>• Weaving Wellbeing programme implemented in classes</li> </ul> <p>Restorative Practice using the “3 R’s” Programme</p>
19.	Administration of medicine	Harm to pupils	<p>Supervision policy</p> <ul style="list-style-type: none"> <li>• Administration of Medicines Policy</li> </ul>
20.	Administration of First Aid	Harm to pupils	<p>First Aid Policy</p> <ul style="list-style-type: none"> <li>• First Aid kits available</li> <li>• First aid is administered in open area</li> </ul> <p>Defibrillator available at reception</p> <p>Teachers and SNAs trained every 2 years</p>
21.	Curricular provision in respect of SPHE, RSE, Stay Safe	Non-teaching of the same	<p>School implements SPHE, RSE, Stay Safe in full.</p> <p>Revised and reviewed SPHE Policy</p> <p>Calendar for teaching Stay Safe annually in SI, 2<sup>nd</sup>, 4<sup>th</sup>, 6<sup>th</sup> classes</p> <p>RSE Policy</p>

	List of School Activities	Risks Identified Against Each School Activity	Procedures/Measures in place to Mitigate Risk
22.	Prevention and dealing with bullying amongst pupils	Harm to pupils by peers ; Bullying by other pupils	Code of Behaviour <ul style="list-style-type: none"> <li>• Bí Cinéalta Policy</li> </ul> Restorative Approach across the school 3 R's initiative used in classes 1 <sup>st</sup> -6 <sup>th</sup>
23.	Use of external personnel to supplement curriculum	Harm to pupils	<ul style="list-style-type: none"> <li>• All external personnel engaged within the school are Garda vetted. Pupils are always supervised by class teacher when engaging with an external teacher.</li> <li>• School Safeguarding Statement</li> <li>Supervision Policy</li> </ul>
24.	Use of external personnel to support sports and other extra-curricular activities	Harm to pupils	Policy and procedures in place <ul style="list-style-type: none"> <li>• The school adheres to Garda vetting legislation and relevant DEY circulars in relation to recruitment and Garda Vetting.</li> </ul>
25.	Children with medical needs	Harm to pupils	Supervision policy Administration of Medicines Policy SNA policy
26.	Recruitment of school personnel including teachers/SNAs, caretakers/secretaries/ cleaners and sport coaches	Harm not recognised properly or promptly reported	Child Safeguarding Statement & DEY Procedures made available to all staff <ul style="list-style-type: none"> <li>• Staff to view training module and any other online training offered by Túsla and Oide.</li> <li>• Garda Vetting Procedures &amp; interview process</li> <li>• Regular child protection professional development and key reminders by DLP at staff meetings</li> <li>• Visitors/contractors during school time are restricted to essential visitors/contractors only</li> </ul> All visitors must sign in through the office

	List of School Activities	Risks Identified Against Each School Activity	Procedures/Measures in place to Mitigate Risk
			<ul style="list-style-type: none"> <li>• Use of fob/ codes on doors security system.</li> <li>Gates and doors closed after arrivals</li> </ul>
27.	Volunteers/Parents in school activities	<p>Harm to pupils</p> <p>Harm not recognised properly or promptly reported</p>	<p>Volunteers/ Parents Association during school time are restricted to essential visitors only</p> <p>Pupils are always supervised by class teacher when engaging with an external volunteer.</p> <ul style="list-style-type: none"> <li>• School Child Safeguarding Statement</li> <li>Supervision Policy</li> </ul>
28.	Visitors/contractors present in school during school hours	<p>Harm to pupils</p> <p>Harm not recognised properly or promptly reported</p>	<p>Visitors/contractors during school time are restricted to essential visitors/contractors only</p> <p>All visitors must sign in through the office and be accompanied by a member of staff</p>
29.	Use of Information and Communication Technology by pupils in school, including social media	<p>Bullying Risk of harm due to children inappropriately accessing/using computers, social media, phones and other devices at school</p>	<ul style="list-style-type: none"> <li>• Data Protection Policy, AUP Policy</li> <li>No smart phones/smart watches/ outside devices allowed to be used during school hours as per Mobile Phone &amp; Electronic Devices policy and AUP policy</li> <li>• Anti-virus software installed on all laptops.</li> <li>• Bí Cinéalta Policy</li> <li>• Code of Behaviour Policy</li> <li>• Safer Internet Awareness Day in school each year.</li> <li>Community Garda Talks every year to 4<sup>th</sup>-6<sup>th</sup> classes</li> </ul>
30.	Application of sanctions under the school's Code of Behaviour including detention of pupils,	<p>Bullying Harm by school personnel</p>	<p>Bí Cinéalta Policy</p> <ul style="list-style-type: none"> <li>• Code of Behaviour</li> <li>• Staff Code of Conduct</li> <li>• Agreed Complaints Procedure</li> </ul>

	List of School Activities	Risks Identified Against Each School Activity	Procedures/Measures in place to Mitigate Risk
	confiscation of phones etc.		
31.	TY Students participating in work experience in the school	Harm to pupils by students Confidentiality	<ul style="list-style-type: none"> <li>• Garda Vetting Procedures for all student teachers undertaking placement in our school.</li> <li>• Student teachers are always supervised by class teacher when in the presence of children</li> <li>• School Safeguarding Statement</li> <li>• Staff Code of Conduct</li> <li>• Work placement &amp; teaching practice policy</li> </ul>
32.	Student teachers and SNAs undertaking training placement in school	Harm to pupils by students Confidentiality	<ul style="list-style-type: none"> <li>• Garda Vetting Procedures for all student teachers undertaking placement in our school.</li> <li>• Student teachers are always supervised by class teacher when in the presence of children</li> <li>• School Safeguarding Statement</li> <li>• Staff Code of Conduct</li> <li>• Work placement &amp; teaching practice policy</li> </ul>
33.	Use of video/photography/other media to record school events	Inappropriate use/sharing of images of pupils Cyberbullying	<p>Mobile Phone and Electronic Devices Policy, AUP Policy</p> <ul style="list-style-type: none"> <li>• Data Protection Policy ;</li> <li>• Bí Cinéalta Policy</li> <li>• Parental consent for photographs and recordings to be used within the school received on enrolment. All school events taking place in the school will be photographed by teachers and placed on the school Aladdin/ blog or website.</li> </ul>
34.	After school activities	Harm to pupils by visitor	<p>Garda Vetting Procedures</p> <ul style="list-style-type: none"> <li>• School Safeguarding Statement</li> </ul>

	List of School Activities	Risks Identified Against Each School Activity	Procedures/Measures in place to Mitigate Risk
35.	Use of staffroom by pupils	Harm to pupils	<ul style="list-style-type: none"> <li>• Children not to enter the staffroom without an adult</li> </ul>
36.	Use of washroom by pupil	Harm to pupils	Health and Safety Policy
37.	Parents entering the school		<p>Child Safeguarding Statement &amp; DEY procedures made available to all staff and parents.</p> <ul style="list-style-type: none"> <li>• School Communication policy shared with parents.</li> <li>• Key coded/ fob activated doors have been installed in the building. Parents can only access the school through the main reception door.</li> <li>• Parents can come as far as the front door at reception and ring the buzzer for support. Staff will collect the child as required and parents must sign in/out their child in the sign out book.</li> </ul>

## Online Safety

The *Addendum to Children First: National Guidance for the Protection and Welfare of Children 2017* published in January 2019 clarifies that organisations providing relevant services to children should consider the specific issue of online safety when carrying out their risk assessment and preparing their Child Safeguarding Statement and Risk Assessment.

The Guidance on Continuity of Schooling for primary and post-primary schools (April 2020) advises of the importance of teachers maintaining the safe and ethical use of the internet during distance learning and assisting parents and guardians to be aware of their role also. Schools should ensure that their Acceptable Use Policy (AUP) informs and guides remote or distance learning activity.

**Risk in the context of this Child Safeguarding Statement and Risk Assessment is the risk of 'harm' as defined in the Children First Act 2015 and not general health and safety risk. The definition of harm is set out in the Children First Act 2015: 'harm' means, in relation to a child— (a) assault, ill-treatment or neglect of the child in a manner that seriously affects or is likely to seriously affect the child's health, development or welfare, or (b) sexual abuse of the child, whether caused by a single act, omission or circumstance or a series or combination of acts, omissions or circumstances, or otherwise.**


In accordance with Section 11 of the Children First Act 2015 and with the requirements of Chapter 9 of the Child Protection Procedures for Schools 2025, the following is the written Child Safeguarding Statement and Risk Assessment.

In undertaking this Child Safeguarding Statement and Risk Assessment, the board of management has endeavoured to identify as far as possible the risks of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee and remove all risk of harm, the school has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent.

This Child Safeguarding Statement and Risk Assessment was reviewed by the board of management on 10<sup>th</sup> June '26 (most recent review date)

<b>Signed:*</b>		<b>Date:</b> 10/6/26.
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*Chairperson of the board of management*

<b>Signed:*</b>		<b>Date:</b> 10/6/26.
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*Principal/Secretary to the board of management*

This Child Safeguarding Statement and Risk Assessment is expected to be reviewed again on June '27 (expected review date)



## Child Safeguarding in our School



**Child safeguarding is what we do in our school to keep children and young people safe from harm.**

We teach the **Stay Safe Programme** to help you feel safe at school and in your life outside of school too.

We also think about other ways to keep everyone safe and we write these down. This is called our **Child Safeguarding Statement**.

We check this every year. When we do this we will ask you what you think about safeguarding in our school.

If someone says or does something to hurt you or makes you feel uncomfortable, you can tell an adult that you trust.



### Who to go to:



#### Any trusted adult

For example, a teacher, SNA, secretary/caretaker or the principal

### What we will do:

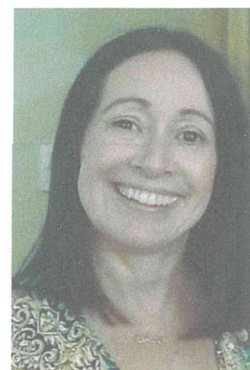


Listen and understand



Guide or look for help

Every school has a person in charge of child safeguarding. This person is called the **Designated Liaison Person or DLP**. The DLP for our school is



Mrs. Caroline Colleran



## CSS 2

# Review of the Child Safeguarding Statement and Risk Assessment

The Child Protection Procedures for Schools 2025 require that the board of management must undertake a review of its Child Safeguarding Statement and Risk Assessment. The following template must be used for this purpose. The review must be completed every calendar year or as soon as practicable after there has been a material change in any matter to which the Child Safeguarding Statement refers. Undertaking an annual review will ensure that a school also meets its statutory obligation under section 11(8) of the Children First Act 2015, to review its Child Safeguarding Statement and Risk Assessment every two years.

As part of the overall review process, boards of management should also assess relevant school policies, procedures, practices and activities and their adherence to the principles of best practice in child protection and welfare as set out in the school's Child Safeguarding Statement, the Children First Act 2015 and Children First National Guidance 2017, the Addendum to Children First (2019) and 2025, Children First National Guidance 2017, the Addendum to Children First (2019) and (2025), and the Child Protection Procedures for Schools 2025.

### Designated Liaison Person

Name:	Caroline Colleran
Date Appointed:	January 2018

### Relevant Person

*(In schools this is the DLP)*

Name:	Caroline Colleran
Contact details:	016272255
Date Appointed:	January 2018

### Deputy Designated Liaison Person

Name:	Breda McAuliffe
Date Appointed:	January 2018

## Appendix - Location of copies of the Child Protection Procedures and Children First Guidance

This may be in the form of specifying the online location for the procedures (Department of Education and Youth website [www.gov.ie/childprotectionschools](http://www.gov.ie/childprotectionschools) and/or the school website), providing a link to the Children First National Guidance 2017 [Children First National Guidance 2017.pdf](#), and stating the number and location of hard copies of these procedures available in the school.

Copies of the Child Protection Procedures can be located in the Principal's Office at Scoil Bhríde and on the school website at [www.straffanschool.com](http://www.straffanschool.com).

A hard copy of the school's Child Safeguarding Statement is on Display in the front reception area beside the office.

All parents receive a shared a copy of the Child Safeguarding Statement at the start of the year through the school Aladdin App.

All staff receive a hard copy and sign that they have received and read this copy at the start of the year. Teachers have this on display in their classroom.